

	Montana Operations Manual <i>Standard</i>	Policy Number	1200.XS1
		Effective Date	November 20, 2006
		Last Revised	June 30, 2011
Issuing Authority	State of Montana Chief Information Officer		
Project Management Tool in a Collaborative Environment (<i>INTERIM</i>)			

I. Purpose

This interim standard establishes Microsoft Project Server 2003 as an accepted project management tool for agencies with a demonstrated business need until the development of a project management tool standard is complete. The anticipated timeline for the completion of the development process is approximately 24 months. If the approved products associated with the non-interim standard do not include Microsoft Project Server 2003, a transition plan will be developed for all installations to transition to the new approved products.

II. Scope

Agencies with a demonstrated business

III. Standard

This standard enables communication and collaboration with project team members, standardization of project management processes across the organization, understanding of resource workload and availability, reporting across projects and the roll-up project information.

IV. Approved Product

Microsoft Project Server 2003

V. Support

Microsoft Project Server is an accepted product that may be installed and used. There is no technical support available at the enterprise level for this product and organizations using it need to be prepared to purchase licenses and individually host and support Microsoft Project Server 2003 without relying on ITSD for technical support.

VI. Technical and Implementation Considerations

ITSD has determined that it will not be hosting Microsoft Project Server 2003 at this time due to resource constraints.

NOTE: The approved product Microsoft Project allows the management of resources and tasks independently of other projects and is appropriate in many cases.

VII. Administrative Use

A. Scheduled Review Date: November 20, 2007

B. Changes: June 30, 2011 – Non-material changes made:

- Corrected URLs.
- Changed to MoM Format